

### What is the Standards in Action process?

Standards in Action (SIA) is a series of four, two day trainings designed to support the implementation of content standards in adult education classrooms. Indiana Adult Education will be using the SIA process to guide the implementation of OVAE's College and Career Readiness Standards into practice.

The Standards in Action process involves the successive completion of four units including:

#### 1. **Understanding the Standards We Teach**

In this training, standards are deconstructed, or “unpacked”, into their core components including skills, concepts and context. By doing this, the level of cognitive demand associated with each standard can be identified and understood. This step also involves creating sample instructional activities that effectively address the full demands of each standard. Once instructors achieve a greater understanding and ownership of the standards, this unit concludes with an evaluation of the resources and materials used in the classroom to determine how fully they align with the standards.

#### 2. **Translating Standards into Curriculum: The Lead Standards Approach**

This training provides guidance on identifying areas of priority and emphasis through the selection of lead standards. Related standards can then be organized around these lead standards into coherent units of instruction which build upon natural connections between the standards and increase focus. This training concludes with Lesson Studies where instructors apply what they've learned through four activities: creating a lesson that meets the goals of a lead standard; observing that lesson being taught; collectively evaluating the effectiveness of the lesson; and refining the lesson to achieve fuller alignment with the selected standards.

#### 3. **Focus on Assignments: Working Together to Improve Teaching and Learning**

This training looks at aligning student assessment to the standards. This process includes an outcomes-based approach to verifying what students are being taught and what they have learned, remembered and incorporated into their knowledge and skills. Through close examination of student work, gaps between student performance and the rigor of the standards are identified, and assignments are then redesigned as necessary to address the demands of the standards and target even higher levels of cognitive demand.

#### 4. **Observing Standards in Action**

This final training asks administrators and teachers to engage observation of all aspects of classroom instruction to monitor the consistency of instructional practices and their fidelity to the standards. Through these observations, administrators work with instructors to address staff apprehensions and identify professional development priorities. Where the need exists, participants can revisit earlier units of the SIA process.

***Note:** Indiana will not implement this innovation in our 2014 Standards In Action trainings. This innovation will be incorporated into a holistic teacher effectiveness model in 2015.*

## Who can participate?

DWD is seeking 5 adult education programs to join with us and LINCS in taking strategic leap forward as early adopters of the College and Career Readiness (CCR) Standards. As participants in Indiana's first Standards in Action cohort, early adopter programs will be the first to take the deep dive into standards-based instruction, making connections between the SIA innovations and the needs of Indiana Adult Education programs. Early adopter programs will also have a unique opportunity to shape and influence the statewide adoption and implementation of the CCR Standards.

## What are the benefits of participating in the SIA process?

Going through the four SIA innovations offers several benefits to teachers, administrators and adult education programs. These benefits include:

- Becoming active members of a learning community concerned with the implementation of standards using a process recognized nationally in Adult Education;
- Examining the CCR standards thoroughly and developing common language for communicating about the standards with colleagues and students;
- Learning a collaborative process for identifying curriculum, texts, assignments and other resources aligned to the standards;
- Contributing to a statewide warehouse of standards-based instructional resources designed to engage instructors and students with the most important ideas, questions and skills related to the standards;
- Taking time for close reflection of standards-based instructional practices through observation, conversations and examination of student work;
- Creating partnerships between administrators and instructors to jointly identify professional development priorities and program improvement strategies;
- Receiving select College and Career Readiness aligned materials (*as they become available*)
- Receiving a stipend of \$2000.00 per participant upon completion of the training.

***Note:** DWD will arrange and cover the cost of accommodations in Indianapolis for participants at all in-person trainings. Costs of mileage, parking and meals will be reimbursed for all in-person trainings. (State per diem limits apply).*

## What is required of Early Adopter Programs?

The SIA program will consist of 4 two-day training institutes facilitated by LINCS trainers. The institutes will occur in March, May, July and September and will present strategies & processes participants will be expected to implement at their own programs. Participants can expect an additional 30-40 hours of implementation work in between each in-person institute.

***Note:** The amount of in-between work listed above is an estimate based on recommendations in the SIA guide. The actual amount of time will depend on what is accomplished at the institutes.*

To participate, your program must commit to sending a team of 5 individuals to the events listed in the training schedule below. This team must be composed of one administrator, who will function as instructional leader, and 4 other instructional staff. (Programs may propose a different grouping/combination of administrators and instructional staff if desired. To do so, please indicate this in **Section III** of your application).

## Standards in Action (SIA) Early Adopters Training Schedule

<b>February 28<sup>th</sup>, 2014</b>	Webinar	Review schedule and expectations; outline contents for SIA Innovation #1 (ELA)
<b>March 27<sup>th</sup> – 28<sup>th</sup>, 2014</b>	Indianapolis	Innovation #1 (ELA): Unpacking & Aligning Resources
		<b>Implementation</b>
<b>April 25<sup>th</sup>, 2014</b>	Webinar	Follow up on implementation; prepare for SIA Innovation #1 (Math)
		<b>Implementation</b>
<b>May 22<sup>nd</sup> – 23<sup>rd</sup>, 2014</b>	Indianapolis	Innovation #1 (Math): Unpacking & Aligning Resources
		<b>Implementation</b>
<b>June 27<sup>th</sup>, 2014</b>	Webinar	Follow up on implementation; prepare for SIA Innovation #2
		<b>Implementation</b>
<b>July 10<sup>th</sup> – 11<sup>th</sup>, 2014</b>	Indianapolis	Innovation #2: Lead Standards & Lesson Studies
		<b>Implementation</b>
<b>August 29<sup>th</sup>, 2014</b>	Webinar	Follow up on implementation; prepare for SIA Innovation #3
		<b>Implementation</b>
<b>September 25<sup>th</sup> - 26<sup>th</sup>, 2014</b>	Indianapolis	Innovation #3: Student Work & Peer Observation
		<b>Implementation</b>
<b>November 7<sup>th</sup>, 2014</b>	Webinar	Follow up on implementation; decision points/next steps

\*All in-person trainings will be held on Thursdays and Fridays in Indianapolis. All webinars will take place on Fridays.

### What is the application process?

Applications are available and can be completed in either print or digital format. Completed applications should be submitted to your DWD regional Adult Education Coordinator no later than 5:00 pm (EST) on February 10<sup>th</sup>, 2014. Applicants will be notified of final decisions by February 17<sup>th</sup>, 2014. Any questions regarding the Standards in Action Early Adopters program should be sent to Amanda Brewer at [abrewer1@dwd.in.gov](mailto:abrewer1@dwd.in.gov).